

Provider access policy statement

Newbridge Learning Community



Approved by:

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Newbridge Learning Community are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, tutor groups and careers themed weeks.
- Understand how to make applications for the full range of vocational, academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access to Newbridge Learning Community should contact

Dawn Robson, Pupil & Family Partnership Manager.

Telephone: 01924 369770

Email: enquiries@admin.newbridge.wigan.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table, outline examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers. We've provided some examples:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	PFA event		Careers workshop
YEAR 9	PFA event	GCSE choices evening	
YEAR 10	PFA event	Networking event with providers and employers	Careers Adviser sessions
YEAR 11	Independent 1-1 careers advice Information on college open evenings	Independent 1-1 careers advice College visits and presentations	

Please speak to our Pupil & Family Partnership Manager to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Access to Newbridge Learning Community and our students may be denied

- Health & Safety – the provider must adhere to the Academy H&S requirements
- Safeguarding – if the Academy DSL deems it is not safe or appropriate

4.4 Safeguarding

Newbridge Learning Community policy on safeguarding sets out the approach to allowing providers into the School as visitors to talk to our students. At all times we ensure that there are no issues of safeguarding and that our students are always completely safe whilst meeting or speaking to external providers.

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Once visits have been agreed, the school will provide appropriate facilities, equipment and staffing as requested by the Provider, where it is available. Sessions may be held in various venues according to the number of student and type of activity.

We are happy to work with providers to share any resources we can, that make their visit possible and we are happy to accommodate those that need to bring extra equipment into School in order to showcase what they do.

We are more than happy to disseminate information leaflets, prospectuses or other materials for students to read and/or take home.

5. Links to other policies

- Safeguarding/Child Protection

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Dawn Robson, Pupil & Family Partnership Manager

This policy will be reviewed by Dawn Robson, Pupil & Family Partnership Manager annually.

At every review, the policy will be approved by the governing board.